

**Eastern Virginia Local Human Rights Committee
Meeting Minutes
August 11, 2011**

A meeting of the Eastern Virginia Local Human Rights Committee was held on Thursday, August 11, 2011, at St. Mary's Home for Disabled Children, 6171 Kempsville Circle, Norfolk, VA 23502.

Members Present:

Mr. Matthew Albright, Chair
Mr. George Amory, Vice Chair
Dr. Marcia Kennedy
Mr. David Paige

Members Absent:

Ms. Denise Gordon

Providers Present:

Jacqueline Parker-Mazyck, Holiday House of Portsmouth, Inc.
Monica Thompson, Holiday House of Portsmouth, Inc.
Katherine Williams, RN, MSN, Maryview Behavioral Medicine Center
Melanie Perez-Lopez, St. Mary's Home for Disabled Children
Douglas Newsome, Best Practices Coaching, Counseling, Consultation and Training, LLC
Ramon Corrales, AC Support Systems
Lamar Lane, A Positive Living
Abey Malave, A Positive Living
Adrian Brown, Community Options, LLC
Greg LeFever, Better Life Services, Inc.
Ashinna Cole, PWFC, Virginia Home Based Counseling

Providers Absent:

Ms. Tonya Pulliam, The Bair Foundation
LaTasha Holloway, Psalms Assistive Support Services, LLC

Also Present Were:

Stewart Prost, Human Rights Advocate
Melanie Draughn, Holiday House of Portsmouth, Inc
Theresa Waldo, St. Mary's Home for Disabled Children

I. Call to Order

Mr. Matthew Albright, called the regular session of the EVLHRC meeting to order at 9:01am, and Ms. Carmen Gerena, EVLHRC Liaison, recorded the minutes. A quorum of members was present, and the meeting, having been duly convened, was ready to proceed.

II. Approval of Meeting Agenda

Meeting agenda was reviewed and approved.

III. Review of Minutes

A motion to accept the minutes was made by Dr. Marcia Kennedy and seconded by Mr. George Amory.

IV. Old Business

There was no old business.

V. New Business

a. Election of Officers

Election of officers was conducted and is as follows: Chairman: Mr. Matthew Albright, Vice Chairman: Dr. Marcia Kennedy, and Secretary: Denise Gordon. Dr. Kennedy moved to accept the slate as described and Mr. Amory and Mr. Paige seconded the motion and it was unanimously accepted.

b. A Positive Living, LLC

Mr. Abey Malave handed out copies of their revised Rules of Conduct and reviewed it with the committee. Dr. Kennedy moved to approve the revised rules for A Positive Living and Mr. Paige seconded the motion and there being no questions it was called for a vote. It was unanimously approved and motion was carried.

VI. Program Updates

a. The Bair Foundation

No representation

b. Community Options

Adrian Brown presented, we are currently licensed to run an adult group home in Portsmouth, Virginia (18 years and up). No patients as of yet.

c. Counseling Interventions

No representation

d. Holiday House of Portsmouth, Inc

Report was given and copies of report were submitted for May 2011 – July 2011.

e. Maryview Behavioral Medicine Center

Report was given and copies of report were submitted for May 2011 – July 2011.

f. Psalms Assistive Support Services

No representation

g. AC Support System

Ramon Corales presented and report was given, are now licensed, we are a group home for adults (18 and up) in Virginia Beach.

- h. **St. Mary's Home for Disabled Children**
Report was given and copies of report were submitted for May 2011 – July 2011.
- i. **Best Practices Coaching, Counseling, Consultation and Training, LLC**
Report was given and copies of report were submitted for May 2011 – July 2011.
- j. **Better Life Services**
Greg LeFever presented, had a site visit in March and received conditional license in May. Outpatient mental health support for adults.
- k. **A Positive Living**
No report given.
- l. **VA Home Based Counseling**
Ashinna Cole reported they are currently servicing 20 intensive in-home cases. Age group served is 6 to 18 years old and are based in Hampton, VA.
- m. **Office of Human Rights**
Mr. Stewart Prost updated on the office, have a new staff person Hillary Zanveld and he will continue to be Technical Advisor to this committee. The office will also be hiring an additional staff person.

Mr. Stewart Prost also reviewed the forms that were sent to everyone. One being the Cooperative Agreement which he had asked everyone to make 2 copies of, both of which would be filled out by the provider and signed by the chairman of this committee. Mr. Prost will keep one copy for the committee and the other copy is to be kept by the provider. The Cooperative Agreement means these are the things that you agreed to do as providers. He also reviewed the new quarterly report forms as well as the new annual report forms in detail. The new quarterly report will go into effect for the next quarterly meeting in November. For the annual report concentrate mostly from July on. We hope to eventually to have a database system where all the providers will be imputing your information into it. It would be a web based system and then you would just print off your reports from that. It is called CHRIS, Comprehensive Human Rights Information System.

We moved our office in Williamsburg, it is still at Eastern State Hospital, but we are now in the Main Adult Mental Health Unit building.

Specially Constituted Committee: The LHRC Committee cannot serve as the SCC anymore, the provider has to create its own SCC, this was to be in place by July 1, 2011.

We are recommending to all the committees that they do a motion to empower a subcommittee of 2 to be able to review behavior plans using restraints/ time out, to be able to review request for affiliations and to be able to interview perspective members. That will give some flexibility to the committee for such a motion. That subcommittee will review the action and the action will be pending full committee review. One other change that has been instituted is that you don't have to do an

affiliation for an extra site added, you would send a notice to our office and to the committee stating: we are adding a new group home site, it is located at (location), we have let our licensing specialist know about and we have put in a service modification. You don't have to get an affiliation. (This was explained in detail.)

Mr. Matthew Albright made a motion to create a subcommittee of 2 members to review behavior plans, interview new members, and request for affiliation. The motion was seconded by Mr. David Paige and unanimously accepted.

- i. Freedom of Information Act Training was conducted.

VII. **Closed Session for Human Rights Complaints, Abuse, Discrimination, Formal/Informal Complaints:**

Ms. Marcia Kennedy moved the EVLHRC into executive session pursuant to the Virginia Code Section 2.2-3711 A (4) for the purpose of reviewing behavior programming and client specific data and/or complaints, investigations for Holiday House of Portsmouth, Inc and St. Mary's Home for Disabled Children: see attached reports. Motion was seconded by Mr. David Paige. All members present voted in favor of the motion. The motion was made to accept the information given during closed Executive Session and go into open session. All members present voted in favor of the motion.

Upon reconvening in open session, each member of EVLHRC certified that, to the best of each EVLHRC Member's knowledge, only public business matters lawfully exempted from statutory open meeting requirements, and only public business matters identified in the motion to convene the executive session were discussed in the executive session. See attached record of Executive Session.

VIII. **Adjournment**

The meeting adjourned at 12:00 noon

IX. **Next Meeting:**

The next meeting of the Eastern Virginia Local Human Rights Committee will be held on Thursday, November 10, 2011, at St. Mary's Home for Disabled Children, 6171 Kempsville Circle, Norfolk, VA 23502. St. Mary's Home for Disabled Children will provide refreshments.

Holiday House of Portsmouth, Inc. EVLHRC Executive Session Summary

Date of Meeting: August 11, 2011

Time of Meeting: 9:00a.m.

Location of Meeting: St. Mary's Home for Disabled Children

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1. Holiday House of Portsmouth went into Executive Session with the EVLHRC at 11:00a.m. Pursuant to Virginia Code 1.1-3711A for purpose of reviewing behavioral support plans, serious incidents, deaths and complaints the following was reviewed and discussed: 15 individuals behavioral supports which included the use of psychotropic medications and behavioral data was provided. The committee members approved all 15 behavioral support plans and use of medications listed on the individuals Authorization form.
 2. There were no Human Rights Violations, serious injuries, peer on peer injuries and allegations of abuse & neglect cases reported this quarter.
 3. Holiday House of Portsmouth staff came out of Executive Session at 11:15a.m.

Submitted by: J. Mazyck, BS/QMRP
LHRC Liaison/Support Coordinator

- HHP New LHRC facility Liaison will be M. Draughn, Social Worker, Effective 9/1/11
- J. Mazyck and K. Smith will continue the roles of facility QMRP, Support Coordinators

Holiday House of Portsmouth, Inc

Eastern Virginia Local Human Rights Report

I. Period Covered:	May 1, 2011-July 31, 2011
II. Admissions:	(0) May (0) June (1) July
III. Discharges	(0) May () June (2) July
IV. Deaths	(0) May (0) June (0) July
V. Current Census	Individuals: 25 (Capacity 28)

VI. Medication Supports:	18 Individuals
VII. Supportive Devices	17 Individuals

<u>Types of Supports</u>	<u>Number of Individuals</u>
Soft Helmet	2
Benick Glove	1
Bed Side Rails	5
AFO's	5
Stander	5
Gait Trainer	1
Lap Belt	5
Thoracic Belt	1
Abductor Wedge	1
Chest Harness	6
Footrest W/Straps	5
Bathing Chair	5
Oversized Strollers w/Straps	5
Arm Pad	1

Anti-spasticity Splint	1		
Air Casts	1		
SMO's	4		
Ortho-boot	1		
Loft strand crutches'	1		
Leader Air Assists splint		1	
Reverse Walker		1	
Swash	1		
VII. Emergency Medication for Behaviors		(0)	
VIII. Formal/Informal Complaints		(0) Informal (May, June, July)	
		(0) Formal (May, June, July)	
IX. Human Rights Violation	(0) May	(0) June	(0) July
X. Serious Injuries	(0) May	(0) June	(0) July
XI. Peer on Peer Injuries	(0) May	(0) June	(0) July
XII. Allegation of Abuse & Neglect	(0) May	(0) June	(0) July
Reports Submitted by:		8-2-2011	
Melanie J. Draughn BSW, QMRP		Date	
Social Worker			

Maryview Behavioral Medicine Services
Human Rights Report May, June, July 2011

Month	ADC
May	39.3
June	39.2
July	37.1

Complaints

May -	1
June -	1
July -	2

Restrictions

May -	0
June -	0
July -	0

Investigations

May -	1
June -	1
July -	2

Administrative Discharges

May -	0
June -	0
July -	0

Serious Injury/Death

May -	0
June -	0
July -	0

Seclusion/Restraint Report May-July

ADULT

Month	Seclusion	Physical Restraint	Mechanical Restraint	Met Criteria
May	1	0	4	Yes
June	0	0	3	Yes
July	0	0	0	Yes

CHILD/ADOLESCENT

Month	Seclusion	Physical Restraint	Mechanical Restraint	Met Criteria
May	0		0	Yes
June	0		0	Yes
July	0		0	Yes

/jb rev. 2/2/09

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TURNING POINT PROGRAM

Turning Point Intensive Outpatient Program reports the following information for the period of:

May to July 31, 2011.

Evening Program

Admissions:	20
Discharges:	14
Still in IOP:	11
Successful Completions:	10
Unsuccessful:	4
Other (3Sessions or less)	3
Current Census:	11
Emergency Medications:	0
Complaints of Violation Of Human Rights:	0

Aftercare

Current Census:	15
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The Turning Point Program continues to have a sliding census because of continued admissions and discharges. The Aftercare Program remains consistent.

Submitted by,
Donna Jones-Elliott
Counselor II
Outpatient Chemical Dependency Services

EVLHRC
Executive Session

Maryview Behavioral Medicine Center

August 11, 2011

The following is a summary of the executive session for August 11, 2011.

Four investigations were reported. There were no questions or concerns.

Submitted by: Katherine Williams
EVLHRC Representative

Provider Quarterly Report of Human Rights Activities

Name of Provider: Better Life Services, Inc.

Local Human Rights Committee: Eastern Region

Name of Provider LHRC Liaison: Greg LeFever

Name of Licensing Specialist: Barry Lee

Number of individuals served by provider in this quarter: 14

Quarter : April 1– July 31, 2011

Status of Allegations of Abuse and Neglect

Number of Abuse Allegation cases: 0

Cases Pending:

Cases Closed:

Total Counts Alleged by Type:

Physical: Sexual:

Verbal: Neglect:

Neglect (Peer to Peer):

Exploitation:

Other: Restraint:

Total Counts Occurred by Type:

Physical: Sexual:

Verbal: Neglect:

Neglect (Peer to Peer):

Exploitation:

Other: Restraint:

Provide details, by date of occurrence, of all cases. Include any required Corrective Action.

EVLHRC

Executive Session

St. Mary's Home for Disabled Children

August 11, 2011

The following is a summary of the Executive Session for August, 2011 for St. Mary's Home for Disabled Children. Pursuant to Virginia Code 1.1-3711A for purposes of reviewing behavior plans for 13 residents, including 3 new plans; and serious incidents involving 4 residents, the following was discussed in closed session:

Two deaths were discussed.

Behavior plans for use of psychotropic medications and /or restraints were reviewed for 16 residents. All plans were approved for one month following the next regularly scheduled meeting in November, 2011 (one month following to assure compliance).

Upon coming out of Executive Session, the committee then certified that, to the best of each member's knowledge, only private business matters lawfully exempted from statutory open meeting requirements and only private business matters identified in the motion to convene the executive session were discussed in executive session. This motion was made and seconded upon coming out of Executive Session.

Melanie Perez-Lopez
Director of Social Work
St. Mary's home for Disabled Children

EVLHRC

St. Mary's Home for Disabled Children

June 10, 2011

Members in attendance were: Dr. Marcia Kennedy and Mr. David Paige.

Others in attendance: Melanie Perez-Lopez, Social Worker and Terry Waldo, School Psychologist.

The meeting was called to order by Dr. Kennedy at 9:15 a.m. at St. Mary's Home for Disabled Children. Pursuant to Virginia Code 2.2-3711(A) for purposes of reviewing a health related plan for D, discussion ensued and committee was notified that the appropriate consent had been received from the legal guardian for use of restraint.

At 9:40 a.m, Mr. Paige moved that the committee come out of Executive Session. Seconded by Dr. Kennedy. In open session it was certified that only private matters related to Resident D were discussed. It was moved, seconded and approved to accept the plan as presented.

Melanie Perez-Lopez

Social Worker

St. Mary's Home for Disabled Children

EVLHRC
St. Mary's Home for Disabled Children
August 11, 2011

The following is information for the August 11, 2011 Eastern Virginia Local Human Rights Committee meeting:

St. Mary's Home for Disabled Children reports the following for the period May 1st through July 31, 2011:

Admissions

May
0

June
4

July
4

Discharges

May
2

June
3

July
4

Current Census: 76

Restraints: 8

Use of psychotropic medications: 5

Use of Emergency Medical Restraints: 0

Serious Incidents: 2

Deaths: 2

Complaints: 0

Seclusion/Time out: Do not use.

Current programming is appropriate.

Melanie Perez-Lopez
Director of Social Work

EVLHRC QUARTERLY MEETING DATES AND LOCATIONS

1 ST Quarterly Meeting	9:00 a.m., Thursday August 11, 2011	St. Mary's Home for Disabled Children 6171 Kempsville Circle Norfolk, VA 23502
2 nd Quarterly Meeting	9:00 a.m., Thursday November 10, 2011	St. Mary's Home for Disabled Children 6171 Kempsville Circle Norfolk, VA 23502
3 rd Quarterly Meeting	9:00 a.m., Thursday February 9, 2012	St. Mary's Home for Disabled Children 6171 Kempsville Circle Norfolk, VA 23502
4 th Quarterly Meeting	9:00 a.m., Thursday May 10, 2012	St. Mary's Home for Disabled Children 6171 Kempsville Circle Norfolk, VA 23502